

Minutes
Regular Meeting of Council Town of Cupar
Wednesday, 20 January 2021 at 7:00pm

Present:	Mayor:	Valerie Orb
	Councillors:	Cory Hart, Dennis Smotra, Chris Hill Georgina Kallichuk, Jordan German, Darcy Szigli
	Administrator:	Silvia Virgilio

1. **CALL TO ORDER** A quorum present, Mayor Valerie Orb called the meeting to order at 6:55pm

2021-003
2. ADOPT AGENDA
 Councillor Smotra
 Councillor Kallichuk

THAT the agenda be adopted as CIRCULATED.

CARRIED

3. **DELEGATIONS** – Fire Chief Chris McLeod and Fire Department Volunteers Mike Pearce, Vanessa Blayone, Trevor Roberts, Megan Pele present
 Chris McLeod advised Financial Statement will be provided to Town of Cupar by end of the week
 Fire Department representatives left the meeting at 7.23pm

2021-004
4. MINUTES
 Councillor Kallichuk
 Councillor Hill

THAT the Regular Meeting Minutes 16 December 2020 be approved as AMENDED.

CARRIED

2021-005
 Councillor Kallichuk
 Councillor Smotra

THAT Special Meeting Minutes 06 January 2021 be approved as PRESENTED.

CARRIED

4.1 **Business Arising out of Minutes** - None

5. **NOTICE OF PROCLAMATIONS** - None

6. **PRESENTATIONS AND RECOGNITIONS** – None

7. **PUBLIC HEARING** – None

2021-006
8. COMMUNICATIONS
 Councillor Hart
 Councillor Szigli

THAT Bylaw 12-2010 Appendix 1 "STOP" STREET be amended as follows:



- 2. Donald Road (Southbound) Connaught Avenue – change Connaught to Qu'Appelle
- 3. Donald Road (Northbound) Connaught Avenue – change Connaught to Qu'Appelle
- 8. Donald Road (Southbound) Assiniboia Avenue – delete
- 9. Donald Road (Northbound) Assiniboia Avenue – delete

CARRIED

2021-007
9. COMMITTEE REPORTS
 Councillor Kallichuk
 Councillor Hill

THAT Committee Appointment List for Town of Cupar be accepted as PRESENTED.

CARRIED

Initial 
 Initial 

2021-008 Councillor Hill
Councillor German

- 9.1 Buildings & Hall
- 9.2 Cemetery
- 9.3 Equipment
- 9.4 Fire
- 9.5 Health
- 9.6 NVIMO
- 9.7 Personnel Committee
- 9.8 Rink
- 9.9 Shalom
- 9.10 Streets
- 9.11 Water & Sewer

THAT the Committee Reports be received as PRESENTED.

CARRIED

10. ACCOUNTS

2021-009 10.1 Financial Statement
Councillor Kallichuk
Councillor German

THAT the Financial Statement and Bank Reconciliation be ACCEPTED as presented.

CARRIED

10.2 Approval of Accounts Payable

- 1. Payroll Journal for \$4,430.53 from 06Dec20 to 19Dec20 [Bi-weekly pay]
- 2. Payroll Journal for \$2,332.79 from 06Dec20 to 19Dec20 [Vacation pay-out]
- 3. Payroll Journal for \$4,965.37 from 20Dec20 to 02Jan21 [Bi-weekly pay]
- 4. 2020 Batches 2020-00047, 2020-00048, 2020-00049, 2020-00051, 2020-00053, 2020-00055, 2020-00059 for \$36,711.57
- 5. 2021 Batch 2021-00002 for \$94,451.60

2021-010 Councillor Kallichuk
Councillor German

THAT the Accounts Payable as listed above be APPROVED for payment.

CARRIED

11. MAYOR AND COUNCILLORS FORUM - None

12. UNFINISHED BUSINESS

12.1 SAFES LOCATED IN VAULT

Sommerville Safes will be removed from the vault 1st week in February 2021.

12.2 COMMISSIONERS

2021-011 Councillor Kallichuk
Councillor Hill

THAT Commissioners will be contracted from May 2021. Residents will be notified by mail in April 2021.

CARRIED

Initial AK
Initial JH

13. BYLAWS, POLICIES AND AGREEMENTS

13.1 Bylaw 01-2021 – A Bylaw to Regulate the Proceeding of Municipal Council and Council’s Committees

2021-012

First Reading

Councillor Smotra
Councillor Hart

THAT Bylaw 01-2021 A Bylaw to Regulate the Proceeding of Municipal Council and Council’s Committees be given FIRST READING.

CARRIED

2021-013

Second Reading

Councillor German
Councillor Szigli

THAT Bylaw 01-2021 A Bylaw to Regulate the Proceeding of Municipal Council and Council’s Committees be given SECOND READING.

CARRIED

2021-014

Third Reading

Councillor Hill
Councillor Kallichuk

THAT Bylaw 01-2021 A Bylaw to Regulate the Proceeding of Municipal Council and Council’s Committees be given three readings at this meeting and adopted, signed and sealed forming part of the minutes.

CARRIED UNANIMOUSLY

14. CORRESPONDENCE

- 14.1 SGI – Legislative Changes to the Traffic Safety Act
- 14.2 Government of Saskatchewan – Publications Saskatchewan
- 14.3 Atlas Sanitary Sewer Services
- 14.4 Government of Saskatchewan – Grant Confirmation Report
- 14.5 Federated Cooperatives Ltd
- 14.6 Letter from Sheila Lorence – Dogs & Cats in Cupar

THAT the correspondence having been reviewed be FILED.

CARRIED

15. NEW BUSINESS CARRIED

15.1 CEMETERY

2021-015

Councillor Hart
Councillor Hill

THAT the cost of \$200.00 for cemetery plot for past Mayor of Cupar, Leonard Kallichuck to be paid by Town of Cupar.

CARRIED

15.2 SUCCESS OFFICE SYSTEMS

2021-016

Councillor Smotra
Councillor Hart

THAT Town of Cupar lease a new Canon Image Runner Advance C356iF III for 48 months at \$79.00 per month (plus taxes) and the old photocopier be donated to Cupar Ambulance Office.

CARRIED

15.3 OFFER TO PURCHASE

15.3.1 103 Findlay Street

2021-017

Councillor German
Councillor Smotra

THAT vacant lot offer to purchase received from Earl Persy for \$5,000.00 be accepted (noting risk of flood).

CARRIED

Initial

Initial

2021-018 **15.3.2 Donald Road - Lot 102104165 (between T Hehn and the old hospital)**
Councillor Hart
Councillor Hill

THAT vacant lot offer to purchase received from Matthew & Sarah Boha be declined.
CARRIED

15.4 COLA AVENUE DEVELOPMENT

2021-019 **15.5 ATLAS SANITARY SERVICES – Reimbursement**
Councillor Kallichuk
Councillor Szigli

THAT reimbursement of \$250.00 be given to Cory Haines and \$250.00 to Carol Cole.
CARRIED

2021-020 **15.6 PROFESSIONAL BUILDING INSPECTIONS – CCERTIFICATE OF APPOINTMENT**
Councillor Hart
Councillor German

THAT in accordance with the service agreement with Professional Building Inspections, Inc., Town of Cupar hereby resolves to issue a Certificate of Appointment for Ken Pasiechnyk, a Licensed Building Official who is a resident of the Province of Saskatchewan.
CARRIED

2021-021 **15.7 TOWN OF CUPAR – Admin Assistant**
Councillor Smotra
Councillor German

THAT Town of Cupar advertise for an Admin Assistant to cover maternity leave until May 2021.
CARRIED

2021-022 **15.8 2021 COUNCIL MEETINGS**
Councillor Hill
Councillor German

THAT the following Council Meeting dates be approved for 2021:
Wednesday, 17 February 2021
Wednesday, 17 March 2021
Wednesday, 21 April 2021
Wednesday, 19 May 2021
Wednesday, 16 June 2021
Wednesday, 21 July 2021
Wednesday, 18 August 2021
Wednesday, 15 September 2021
Wednesday, 20 October 2021
Wednesday, 17 November 2021
Wednesday, 15 December 2021

CARRIED

2021-023 **16. ADJOURNMENT**
Councillor Kallichuk

THAT this meeting adjourns at 9:23pm.

Next Regular Meeting will be held on Wednesday, 17 February 2021.



Mayor, Valerie Orb



Administrator, Silvia Virgilio

Date:
FEB 18 2021



Initial VO
Initial SV